



Republic of the Philippines
Department of Education
MIMAROPA Region
SCHOOLS DIVISION OF MARINDUQUE

Department of Education
Division of Marinduque
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Name: 0820471
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JUN 28 2024

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Chief Education Supervisors
Elementary/Secondary School Heads
Unit/Section Heads
HRMPSB Members/Secretariat
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC-Schools Division Superintendent

SUBJECT: **Human Resource Management Promotion and Selection Board Schedule of Orientation, Written/Skills Test, Behavioral Event Interview (BEI), Assessment and Deliberation for Vacant Administrative Aide VI, Administrative Assistant II and Administrative Assistant III Positions**

DATE: June 27, 2024

1. The HRM Promotion and Selection Board will conduct an Orientation, Written/Skills Test, BEI, Assessment, and Review of the application documents of the applicants to the following positions at the Schools Division Office Conference Hall on July 1, 2024, from 10:30 AM to 5:00 PM and July 2, 2024, from 8:00 AM to 5:00 PM.

- a. Administrative Aide VI
- b. Administrative Assistant II
- c. Administrative Assistant III

2. All applicants for the said positions are expected to attend the aforementioned activities.

3. Applicants are encouraged to be at the venue at the scheduled time.

4. Attached is the name of qualified applicants on the said activity.

5. Immediate dissemination of the contents of this Memorandum is desired.

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Lead to Excel, Excel to Lead"*



Malusak, Boac, Marinduque
Email: marinduque@deped.gov.ph
•Tel. No.: (042) 754-0427 •Fax No.: (042) 332-1611



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**List of Qualified Applicants for Administrative Aide VI,
Administrative Assistants II and III for
Orientation, BEI, Assessment and Written/Skills Test
on July 1-2, 2024 at SDO Conference Hall**

Administrative Aide VI

EMMANUEL JAY R. TAGBAGO	JEFRELLE F. DE SILVA
JOSE M. MANAY III	MA. CASSANDRA S. HISTORILLO
CHARLOTTE GAY P. RONDERA	EMILY KRISTINE D.L. MAAPOY
DAPHNI S. OLIVAR	KATE MARJORIE F. VILLEGAS
NICOLE H. MABUTI	JENNIFER M. DELA CRUZ
KRISTEL JANE L. OSICOS	MARIA JEANELLE DG. BONODE
MENARD L. MONTIANO	SARAH MAE V. JACALA
RODOLFO III R. JABAL	JOBEL M. MARTINEZ
MARC JASON R. LANZARROTE	MARY ANN L. MACUNAT
MARIA IRMA M. JIMENA	MARK IAN C. ARELLANO
LYSSA MARIE O. LIMOS	JAYSON M. LARROSA
JOHN KENNETH F. LIGUIT	DOMINIC ALFRANC EMMANUEL M.
BENAZIAR P. JIMENEZ	MARTINEZ
ANNA MARIE H. OPIS	PATRICIA ANNE L. OLYMPIA
MARIE LOURENCE J. LUARCA	JAMAICA V. PASCUA
RONA MAE M. LANARIO	ROSE ANN S. NOCHE
FREYLEEN MAY ZENITH L. LINGON	ANTOINETTE JANE M. OLA
ZARA VANESSA H. JASMIN	MENCHIE J. REVARES

Administrative Assistant II

SIENA MAE M. LOZADA	RIZABELLE R. PAEZ
JULIE ANN P. LUCI	LIONEL VERNIE R. MONTEREY
MIER KRISTINE S. JABAT	GODOFREDO V. ODTUHAN
MANUEL M. MORENO	CAROLINE M. TAVAS
LALANNI R. PARADERO	JEFRELLE F. DE SILVA
ROWENA L. HUELBA	SARAH JANE L. TEJONES
ANACEL R. DE LUNA	PRECIOUS P. OLYMPIA
ADRIANNE CHRISTEL M. PUENTE	MARICEL Q. REGENCIA
SARAH MAE V. JACALA	BJORN ANGELO G. ALMONTE
SHERRY ANNE C. SEMILLA	RODOLFO R. PAR, JR.
MARY ANN L. MACUNAT	MARY ROSE R. CORTEZ-LARGADO
KRISTEL L. DELA CRUZ	SHERYL L. JALOTJOT
APRIL E. CHUA	MA. CASSANDRA S. HISTORILLO
MAY LANIE M. JALOS	KATHLEEN M. FAJARDO
V-VIAN N. AMPARO	

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ANNA KARINA STO. DOMINGO-
CANTONA
CHERRY I. MONTEAGUDO
SIENA MAE M. LOZADA
VIRL RICH DIANNE N. PESTAÑO
ROSE ANN S. NOCHE
LALIANNI R. PARADERO
ARMIDA H. MERCADAL
PEARLINE L. PELAGIO

ROCHELLE P. EDUNGAN
MARIA JEANELL DG. BONODE
RODELYN M. ORACION
CHERRIE JEAN P. MACANDA
WIENDLY L. MINGA
RONALD S. ATIENZA
ROMALYN H. MAYORES
ERICA P. DE LUNA
MARLYN M. MATEO

Administrative Assistant III

Gizel Ann P. Seco
Siena Mae M. Lozada
Marie Antonette G. Salvacion
Anna Karina S. Cantona
ROSE ANN S. NOCHE
MENCHIE J. REVAREZ
MARK JULIUS L. CADAG
MA. IRISH L. MALVAR
LADY ANN M. MASBATE
JEPHTHAH S. LOZANO
RODOLFO R. PAR JR.
JAYCEL R. RIOVEROS
DONNA BELLE L. MADUROG
MAY LANIE M. JALOS
ARMIDA H. MERCADAL
CHERRIE JEAN P. MACANDA
SIENA MAE M. LOZADA
WIENDLY L. MINGA
SHERYL L. JALOTJOT
ANNE REMCY S. RETARDO
BERNALYN N. ARROYO
SHEILA P. GARRATE
MARY ANN L. MACUNAT
KRISTEL L. DELA CRUZ
ADELENE E. RIBLEZA

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